Part-Time Status Petition
UCSB Graduate Division

Name: Perm: International Student Visa:

UCSB Email: Major: Degree Objective:

Part-time status requested for the following quarter: Fall: Winter: Spring:
(Type in the year next to the quarter you are requesting)

☐ Yes ☐ No I am a terminal master's student or teaching credential student
☐ Yes ☐ No I am a doctoral student who has not yet advanced to candidacy

I am requesting part-time status for the following reason:

- ◯ Medical/Health Reasons (attach health provider documentation supporting a reduced course load)
- ◯ Occupation (attach pay stub that shows 30+ hours per week of the off-campus employment)
- ◯ Family Responsibilities (describe below or attach a memo describing the responsibilities)

I will have the following funding sources during my part-time status (please check all that apply):

- ☐ Teaching Assistant (exception required, maximum 25% time)
- ☐ Graduate Student Researcher (exception required, maximum
- ☐ 25%) Reader (exception required, maximum 25% time)
- ☐ Tutor (exception required, maximum 25% time)
- ☐ Central Fellowship/Block Grant (for health insurance, tuition, non-res supplemental, and professional fee- **no stipend**)
- ☐ Outside Fellowship- list the funding source here:

By signing below, I acknowledge that I have read the part-time status policy and understand the terms and conditions associated with being a part-time student.

Student signature: Date:

On behalf of the department, I have read the part-time status policy, certify that the student is eligible, and endorse the petition. If the department is denying the petition, an explanatory memo is attached.

Department Chair/Department Graduate Advisor Name:

Signature: Date:

OISS Staff Name: Signature: Date:

Graduate Division Use Only: ☐ Approve ☐ Deny

Signature: Date:

GD Notes: GD Financial copied on approval email to student

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Academic Services
Graduate Division