

Embargo Request

Dissertation/Thesis Delayed Release for UCSB Institutional Repository (IR)

UCSB requires that students obtain approval from their Committee Chair and the Graduate Division Dean when requesting to embargo their electronically filed thesis or dissertation (ETD) for more than 2 years. Embargo periods of 6 months, 1 year, or 2 years may be requested directly via ProQuest at the time of electronic submission. ProQuest also provides additional embargo request and extension information on their website that may be helpful

Submit this completed and signed form to the Graduate Division at academics@graddiv.ucsb.edu. If you need to add a late embargo (or extend a current embargo) in the future, this form should be submitted to the Graduate Division at that time.

Name:

Perm:

Email:

ProQuest ID:

Department:

Degree Quarter and Year:

I am requesting to delay release of my dissertation or thesis for: _____ years

Reason for request (check all that apply):

Publication pending

Patent pending

Material under another copyright is contained in the work

Sensitive material is included

Other- please explain:

Justification for the request (attach required documentation that support this request):

I have included the reason(s) and detailed justification for my embargo request. I understand that at the end of the embargo period, my dissertation/thesis will be released by the UC Santa Barbara Library according to the dissemination option (Campus Use Only or Open Access) selected during filing.

Student Signature:

Date:

Committee Chair:

Approve

Deny

Print Name:

Signature:

Date:

Graduate Dean Use Only:

Approve

Deny

Print Name:

Signature:

Date:

Graduate Division confirms ETD is not delivered and date is entered in PQ (CC etd-notify@library.ucsb.edu)

UCSB Library confirms ETD was delivered and date is entered in IR

UC SANTA BARBARA
Academic Services
Graduate Division